

Ministry of Training,
Colleges and Universities

Office of the Superintendent

Private Career Colleges Branch
77 Wellesley Street West
Box 977
Toronto ON M7A 1N3

Ministère de la Formation
et des Collèges et Universités

Bureau du Surintendant

Direction des collèges
privés d'enseignement professionnel
77, rue Wellesley Ouest
Boîte 977
Toronto ON M7A 1N3



October 1, 2015

Dear Private Career College Operator:

Re: **Statement of Students' Rights and Responsibilities**

As you know, the Statement of Students' Rights and Responsibilities is a document that must be provided to every student who signs an enrolment contract for a vocational program.

The Statement has been revised as of September 9, 2015.

Beginning October 15, 2015, I require all registered private career colleges to provide the revised Statement to all incoming vocational students. A copy of the revised Statement (in English and in French) accompanies this memorandum. In addition, the Statement is available on the Ministry of Training, Colleges and Universities' website at www.tcu.gov.on.ca/pepg/audiences/pcc/priv_programs.html.

Thank you for your attention to this matter.

Regards,

A handwritten signature in black ink, appearing to read "Strachan", written over a horizontal line.

Carol Strachan

Superintendent of Private Career Colleges