



CAREER
COLLEGES
ONTARIO

155 Lynden Rd, Brantford, ON N3R 8A7

Phone: (519) 752-2124

E-mail: info@careercollegesontario.ca

Web : www.careercollegesontario.ca



2020 ANNUAL REPORT

Career Colleges Ontario

Strong Support | Strong Voice | Quality Education | Student Success

Facilitation:

Virtual Meeting via Zoom

4 PM - 6 PM October 21, 2020

FIRSTLY, THANK YOU

CCO MEMBERS

Thank you for supporting Career Colleges Ontario (CCO) throughout the 2019-2020 membership year. It has been our pleasure to serve you and your students by continuing to advance your interests to key decision makers and providing services to enhance your career college operations.

The staff of CCO and your Board of Directors look forward to working with you in 2020-2021 to expand on the success we have achieved together over this past year.

It has no doubt been a checkered year for many of our members. This year is characterized by the disruption of a global pandemic. It has led all of us to alter our priorities to accommodate new, dynamic realities. As an association representing the career college sector, we pivoted to support our members through these difficult periods. At the onset of the crisis, we adopted a supportive role, developing a COVID-19 resource page and guiding material to prevent and contain the spread of the virus on campus. To ensure students continued to receive their financial aid on time, we promptly outfitted our office to continue their work remotely. As a result, we processed more than 3,000 applications this September alone — the most monthly applications CCO has processed in its 47 years of operation.

As you will see in this report, we continue to see a positive trend moving forward, both in operations, as well as advocacy and key issues such as apprenticeship, Second Career, and the Post-Graduation Work Permit. The progress we have made on these files are due to the exceptional training and services of our members.

Thank you.



Christopher Conway
CEO, Career Colleges Ontario

CONTENT

FIRSTLY, THANK YOU CCO MEMBERS	2
TABLE OF CONTENTS	3
AGENDA	4
MISSION - CEO REPORT	6
A VOICE FOR CHANGE - CEO REPORT	7
QUICK STATISTICS	10
BOARD & COMMITTEES	11
BOARD CHAIR REMARKS	13
2019 ANNUAL GENERAL MEETING MINUTES	15



AGENDA

2020 Annual General Meeting
4 PM - October 21, 2020

AGENDA

4:00 CALL TO ORDER

- CONFIRMATION OF QUORUM
- APPROVAL OF AGENDA
- ADOPTION OF THE 2019 AGM MINUTES

4:05 FINANCIAL REPORT

- AUDITED FINANCIAL STATEMENTS
- BUDGET FOR 2020 -2021
- APPOINTMENT OF AUDITOR FOR 2020 - 2021

4:15 ELECTION OF DIRECTORS

4:25 BOARD CHAIR REMARKS

4:35 CEO REMARKS

4:45 ELECTION RESULTS

5:00 ADJOURNMENT



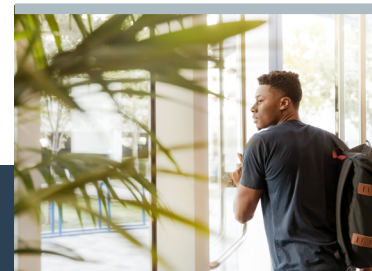
OUR MISSION

To promote an environment where quality career colleges in Ontario and their students succeed by helping governments, key decision-makers and the public understand the critical role they play in supporting Ontario's post-secondary education system and improving the province's economic well-being.

A VOICE FOR CHANGE

ADVOCACY & OPERATIONS

OSAP FOR ONLINE STUDENTS



Providing financial aid to career college students enrolled in online programs.

POST-GRADUATION WORK PERMIT



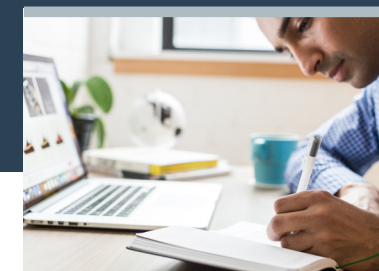
The association continues to consult with government and present submissions advocating for the province extend the Post-Graduation Work Permit to career college graduates

REVIEW OF THE PCC ACT, 2005 & DELEGATED AUTHORITY



CCO is advocating for a review and modernization of the 15-year-old Private Career Colleges Act, 2005, and the potential to implement a delegated authority

TRAINING FOR POST-COVID CAREERS - SECOND CAREER



CCO has recommended improvements to the Second Career program to level the playing field and address increased demand.

APPRENTICESHIP TRAINING



Successfully advocated for career colleges to deliver apprenticeship training.

A VOICE FOR CHANGE

Advocacy & Operations

Supporting the sector during the onset of COVID-19. Assisting campuses in preventing and containing the spread of the virus.



CHAMPIONING ONTARIO'S CAREER COLLEGE STUDENTS

On July 31, Career Colleges Ontario launched an ad campaign promoting career college graduates and the contributions they make in shaping Ontario communities.

The campaign ran for 29 days and was viewed more than 202,400 times on Facebook and Instagram.

CALL FOR BLENDED LEARNING

On May 15, Career Colleges Ontario provided a written submission to the Minister of Colleges and Universities advocating for a blended approach to reopening Ontario's career colleges upon the approval of government and health authorities.

The blended delivery model incorporates a combination of online and in-person training to uphold the quality standards and delivery of college programs. The model would allow career colleges to minimize student risk and fulfil their obligation to deliver high-quality, career-oriented training.

RELIABLE PROCESSING DURING UNCERTAIN TIMES

While the outbreak of COVID-19 has changed the way the sector operates and trains Ontarians, CCO has adapted to working remotely to ensure OSAP processing continues with minimal disruption to members. We are excited to report that OSAP applications have returned to normal volume, and in September the association shattered its record of most applications processed in a single month, processing more than 3,000 applications!

TRAINING FOR POST-COVID CAREERS - SECOND CAREER

COVID-19 is disrupting every sector and has affected every Ontario household. For many, the uncertainty of whether they will be laid off or if they will have a job to return to looms over their head. Once the province begins to ease restrictions, we know there will be a record number of Ontarians in need of retraining and skills development.

CCO has prepared a ministry briefing document recommending improvements to the Second Career program to address the increased demand.

CELEBRATING THE SECTOR

On August 5, the sector gathered online to celebrate our graduates' stories of outstanding academic achievement and community engagement. The Minister of Labour, Training and Skills Development also joined the celebrations to congratulate CCO Award recipients and present the Paul Kitchin Award for

Outstanding Community Involvement. This marked the first time the ceremony has been held in a digital format.

EXPANDING OUR REACH

Career Colleges Ontario is an active participant in the Ontario Chamber of Commerce, Toronto Board of Trade, and the Mississauga Board of Trade.

As members of these organizations, CCO can raise issues of importance to the career college sector and advocate that these organizations include recommendations for the benefit of the sector in the boards' submission documents.

These submission documents are influential to policy decision-makers and government responsible for regulating Ontario's career college sector.

A PLAN TO RE-STREAM DISRUPTED STUDENTS NOW

The economic pressures of COVID-19 has threatened the closure of career colleges across the province. While we continue to support our members to keep their operations running smoothly, we also share member concerns for retraining students when a college closes its doors. To elevate this concern, Career Colleges Ontario presented the Ministry of Colleges and Universities with a plan to re-stream disrupted students. The document highlights the weaknesses of the current training continuation process through ministry management and recommends the authority to manage the TCAF be returned to Career Colleges Ontario.

QUICK STATISTICS



**OSAP APPLICATIONS
PROCESSED**

CCO's Financial Aid Office has processed nearly 23,000 applications this year. This includes more than 3,000 applications in September, alone — the greatest volume of monthly applications processed in CCO's 47-year history.



MEMBER CAMPUSES

Career Colleges Ontario proudly supports a membership of 242 campuses across the province, and growing!



**ONTARIO
COMMUNITIES**

Career colleges are a vital component to Ontario's higher education system, and an invaluable partner to local employers. Career colleges are ready solution to addressing the province's skills shortage.

DEDICATED TO ACHIEVING RESULTS



STAFF WORKING
AS A TEAM



YEARS OF SECTOR
SERVICE



MEETINGS WITH
GOVERNMENT/
MPPS

BOARD & COMMITTEES

CAREER COLLEGES ONTARIO

BOARD & COMMITTEES

With our sincerest appreciation, thank you to all of our board and committee members for their work and dedication.

BOARD & COMMITTEES

Thank you for your work!

2019-20 BOARD OF DIRECTORS

- Adrian Sharma (Chair)
- Carmen Valero (Vice Chair)
- Luisa Tanzi (Treasurer)
- JP Roszell (Past Chair)
- Aoife Berkery
- Kathy Edge
- Frank Gerencser
- Peter Guerretta
- George Hood
- Craig McDonald
- Greg Nichol
- Rose Elia
- Ehsan Safdari
- Des Soye
- Ed Stavnitzky
- Jill Desjardins

External Advisors

- Paul Kitchin
- Edmund Leong
- Dr. Terry Miosi
- Ann Robinson

NOMINATIONS COMMITTEE

- E. Stavnitzky – Chair
- E. Safdari
- L. Tanzi

BUDGET COMMITTEE

- L. Tanzi – Chair
- R. Elia
- D. Thibert
- C. Conway

AWARDS COMMITTEE

- C. Bruni
- A. Robinson
- P. Kitchin
- T. Miosi

GOVERNMENT RELATIONS

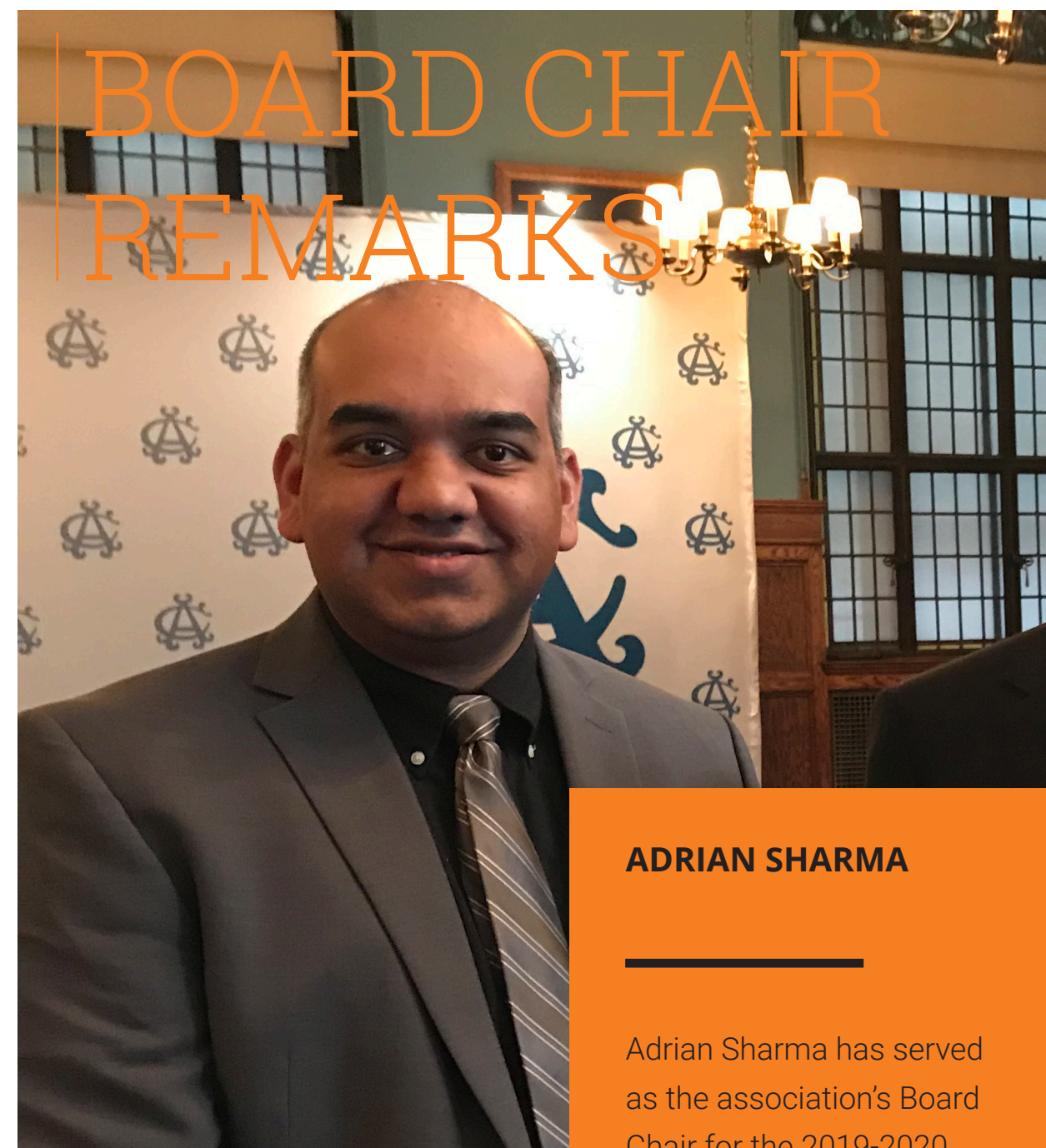
- JP Roszell – Chair
- F. Gerencser
- E. Stavnitzky
- D. Soye
- C. McDonald
- K. Edge
- C. Valero

CONFERENCE COMMITTEE

- R. Elia – Chair
- L. Tanzi
- G. Nichol
- D. Soye
- L. Mills
- B. Cantlon
- D. Wells

LEGISLATIVE COMMITTEE

- JP Roszell – Chair
- G. Hood – Chair, Red Tape
- A. Robinson
- F. Gerencser
- E. Stavnitzky
- D. Soye
- C. McDonald
- K. Edge
- C. Valero



BOARD CHAIR REMARKS

ADRIAN SHARMA

Adrian Sharma has served as the association's Board Chair for the 2019-2020 membership year.

It's been a challenging year for the sector. However, our value and message to Ontarians—now more than ever — is clear: Career colleges are a necessary pillar to Ontario's education framework, creating skilled workers for the economy of today and tomorrow. Our institutions, deserve a level playing field to quickly and effectively deliver high-quality education

to our communities. Career college students deserve fair access to financial aid. They deserve equal opportunity to contribute to the province's workforce after graduation. They deserve due

BOARD CHAIR REMARKS

Adrian Sharma

“These are not new asks. But with COVID-19, they’ve dawned a new sense of urgency.”

consideration from legislators as they review and create policies that directly or indirectly affect their lives and prospects. This is the vision and future we fight for on behalf of our members and students. These are not new asks. But with COVID-19, they’ve dawned a new sense of urgency.

I am also elated to report on the exceptional work the Financial Aid Office has been able to achieve this year. From April 2018 to 2019, the Financial Aid Office was able to process a staggering 23,000 applications. What’s more, our FAO team dutifully met and exceeded expectations during a time in which the office’s procedures and policy were undergoing significant changes to better serve members during COVID-19, including a full transition to working remotely to ensure a continuation of service. I would like to highlight

the steadfast work of the Financial Aid Office Manager, Jodie Cole for her dedication, leadership, and inexhaustible knowledge during this time. These victories are hard-fought and long sought after. It took countless hours, as well as a wealth of energy and dedication, from our committed staff, and of course from the board members who have graciously volunteered their time.

I would also like to personally extend my thanks and appreciation to the CCO staff and my fellow board members for their work in supporting the vision of our association. Without their dedication, we would not be afforded the opportunity of this bright future that lies ahead of us.



2019 AGM MINUTES

Minutes of the CCO May 29, 2019 Annual General Meeting

International Ballroom at the Delta Hotel, Toronto Airport

Minutes of the CCO May 29, 2019 Annual General Meeting held in the International Ballroom at the Delta Hotel, Toronto Airport

Call to Order

Adrian Sharma, Board Chair called the CCO Annual General Meeting to order at 4:15 pm

Confirmation of Quorum

Quorum was confirmed with more than 22 voting delegates in the room.

Approval of Agenda

Adrian Sharma asked the delegates if there were any additions to the agenda as presented in the Annual Report Booklet. There were no additions.

It was moved by Adrianna Costenaro, seconded by Peter Dykstra and carried to approve the agenda as presented.

Present:

Helene Adams	Elegance
Stuart Bentley	triOS College Business Technology Healthcare
Aoife Berkery	Greystone College
Carol Bruni	Regulatory Matters
Grant Bunke	Canadian College of Educators
Carlos Carvalho	CTS Canadian Career College
Sally Casey	Sally J Casey, CPA
Tanya Cioffi	Career College Group
Chris Conway	CEO, Career Colleges Ontario
Karen Cornell	The Canadian Academy of Dental Health
Adrianna Costenaro	Bryan College
Emidio D’Alfonso	Career College Group
Samantha Desroches	Cestar College
Tony Dickins	Academy of Learning College
Craig Donaldson	triOS College Business Technology Healthcare
Jason Dubois	Protégé School
Martin Durlak	Generation Marketing
Peter Dykstra	Career College Group
Kathy Edge	triOS College Business Technology Healthcare
Rose Elia	Anderson College
Frank Gerencser	triOS College Business Technology Healthcare
Julia Gu	Evergreen College
Peter Gueretta	CDI College
Ed Harris	CTS Canadian Career College
Amanda Harris-Carvalho	CTS Canadian Career College

Lily Hong	College of Traditional Chinese Medicine Canada
George Hood	Herzing College/Pre Apprenticeship
Chris Gignac	Academy of Learning College
Annie John	Toronto Film School
Andrew Jones	Trillium College
Paul Kitchin	Executive Director, Retired
Sylvie Lacombe	Elegance College of Healthcare Services & Cosmetology
Mi Young Lee	Career College Group
Edmund Leong	Tator, Rose & Leong
Dave McCarroll	David F McCarroll, CPA Professional Corp
Kevin McCarthy	Enriched Academy
Craig McDonald	MetalWorks Institute Inc.
Christopher Medriatta	Greystone College
Lorna Mills	Career Colleges Ontario
Dr. Terry Miosi	Quality Assessors International
Phill Murphy	Weldtech Training
Greg Nichol	Toronto Film School
Mark O’Shaughnessy	Institute of Technical Trades
Angela Paoletta-Bennett	Protégé School
Chamara Perera	Academy of Learning Career College
Ann Robinson	Arc Advantage
JP Roszell	Anderson College
Cheryl Russell-Julien	Hands On Practical
Denis Sabourin	CEO, National Association of Career Colleges
Ehsan Safdari	Toronto School of Management
Paula Schneeer	Toronto Film School
Nagib Shamshi	Business Education College
Adrian Sharma	Cestar College of Business, Health & Technology
Des Soye	Algonquin Careers Academy
Rex Spaulding	Career College Group
Ed Stavitsky	Edge Academy
Luisa Tanzi	Trebas Institute
Sapna Thakur	Stanford International College of Business & Technology
Don Thibert	Westervelt College
Dean Tremain	Canadian Business College
Jeremy Terhaerd	Trillium College
Carmen Valero	Canadian College of Educators
Meenakshi Vyas	Academy of Learning
Sunita Vyas	Academy of Learning
Dyson Wells	Career Colleges Ontario
Terence Young	Gravitas Strategies
James Xiaoning Yuan	College of Traditional Chinese Medicine Canada

Adoption of Minutes

Adrian Sharma, Board Chair directed the delegates to the Minutes of the Career Colleges Ontario Annual General Meeting from 2018 and asked if there were any omissions or errors. There were none.

It was moved by Frank Gerencser, seconded by Andrew Jones and carried to approve the minutes of the 2018 Career Colleges Ontario Annual General Meeting.

Introduction of Candidates for Election

Adrian Sharma introduced the candidates for election and asked that each of them say a few words regarding their nomination for the CCO Board of Directors for 2019 – 2020.

Election of Directors

Adrian Sharma reported that there were 8 of the current board members have 1 year left in their term and there are 8 2-year director positions to fill. Adrian reported that a slate of 8 candidates for directorship had been circulated to the membership 3 weeks in advance of the AGM and the slate can be found on page 12 in the annual report booklet.

Adrian Sharma reported that the CCO bylaws allow for further nominations from the floor during the AGM and asked for a motion to open the nominations.

It was moved by Frank Gerencser, seconded by Andrew Jones and carried that nominations from the floor for the position of director on the CCO Board of Directors be opened.

Adrian Sharma asked for nominations from the floor and Craig Donaldson nominated Jeremy Terhaerd, Jeremy accepted the nomination and Christopher Mediratta seconded the nomination.

Adrian Sharma asked a second time for nominations from the floor and Carmen Valero nominated Mark O'Shaughnessy, Mark accepted the nomination and Peter Dykstra seconded the nomination.

Adrian Sharma asked a third time for nominations from the floor and there were none.

Adrian Sharma asked that Jeremy and Mark each say a few words regarding their nomination for a director position.

It was moved by Christopher Mediratta, seconded by Adrianna Costenaro and carried that the nominations from the floor be closed.

Adrian Sharma asked for a motion to appoint scrutineers to collect and count the ballots.

It was moved by Luisa Tanzi, seconded by Christopher Mediratta and carried that Edmund Leong and Sally Casey be appointed as scrutineers.

Board Chair Remarks

Adrian Sharma directed the delegates to his written report on Page 9 of the Annual Report Booklet and noted highlights from that report.

CEO Remarks

Adrian Sharma introduced CCO's new CEO, Chris Conway and asked him to say a few words.

Chris Conway directed the delegates to his written report on page 11 of the Annual Report Booklet and noted that since December he has been busy visiting with member career colleges and meeting with over 30 MPPs including 11 Ministers.

Chris reported that he is looking forward to continuing to work with the CCO Board of Directors during 2019 – 2020.

NACC Report

JP Roszell reported that this is his second time as a director on the NACC Board and he said he has seen a transition to a more formal reporting process at NACC Board Meetings with the change in CEO to Denis Sabourin. JP reported that Denis has experience with the federal government through his work on Parliament Hill.

Financial Report

Rose Elia referred the delegates to the audited financial statements at March 31, 2019 noting all pertinent information. Rose reported that Sally Casey was the auditor and asked for a motion to have her appointed as the auditor for the next fiscal year.

It was moved by Luisa Tanzi, seconded by George Hood and carried that Sally Casey be appointed as the auditor for 2019 – 2020.

Rose Elia asked for questions from the delegates and there were no questions.

It was moved by Ed Stavnitzky, seconded by George Hood and carried to accept the audited statements at March 31, 2019.

Proposed Budget for 2019 – 2020

Rose Elia presented the proposed budget for 2019 – 2020 thanking the members of the Budget Committee who worked hard on the budget. Rose noted that membership fees have been increased by 2% and that the NACC fees have been increased to \$425 per location.

It was moved by Frank Gerencser, seconded by George Hood and carried that the Proposed Budget for 2019 – 2020 be approved.

Election Results

Adrian Sharma reported the results of the election as follows: Frank Gerencser, George Hood, Luisa Tanzi, Aoife Berkery, Kathy Edge, Craig McDonald, Ehsa Safdari and Ed Stavnitzky

Ratification of Actions of the 2018 – 2019 CCO Board of Directors

It was moved by Mark O'Shaughnessy, seconded by Dean Tremain and carried that the actions of the 2018 – 2019 CCO Board of Directors be ratified.

Adjournment

It was moved by Luisa Tanzi, seconded by George Hood and carried that the 2019 AGM be adjourned.

| STRONG REPRESENTATION

... AND MEMBER SUCCESS

CAREER COLLEGES ONTARIO

Advocating for the equitable treatment of career college students
and a level playing field for our member institutions.

